**Student Internship Host Form**

This form is for organizations to suggest a project and host a student intern from UNC-Chapel Hill through the EcoStudio program. This form should be completed online, if possible, by visiting:

<https://ecostudio.unc.edu/suggest/submit_project.cfm>

However, some organizations receive an IT-related error that prevent them from submitting. If you can’t submit, please email this completed document to ecostudio@unc.edu.

**Internship Requirements:**

* Project can be completed in 6-10 hours per week over a semester or a more comprehensive project for a full academic year.
* A permanent staff member must be available as a mentor.
* For three academic credits, the student must work at least 135 hours per semester.

**Contact Information:**

* Organization Name:
* Organization URL:
* Mentor Name:
* Mentor Email:
* Mentor Phone Number:

**Project Details:**

* Start Date
* End Date
* Project Title:
* Project Description:
* Intern’s Duties:
* Desired Deliverables:
* Preferred Skills:
* Internship Location (e.g., Chapel Hill, Raleigh, or Remote):
* Location type (in-person, remote, or hybrid):
* Transportation requirements:

**Additional Information:**

* Hours per week:
* Hourly rate (0 if unpaid):
* How would you classify the skill level required of the student (Entry level or Advanced)?
* Confirm if you can provide a mentor, a workspace, weekly meetings, and inclusion in team events by answering “Yes”. Otherwise, please note any issues with providing the above.